

ARIZONA GEOGRAPHIC INFORMATION COUNCIL
(AGIC)

The next Board meeting will be held in PHOENIX on Thursday November 14, 1996.
There will be NO lunchtime presentation prior to the Board meeting.

*****DRAFT*****

CALL TO ORDER

The Executive Management Board of the Arizona Geographic Information Council (AGIC) met on Thursday September 5, 1996 in the large conference room on the basement floor (B1) of the Arizona Department of Revenue (ADOR) facility, located at 1600 W. Monroe, in Phoenix. Gene Trobia, President of AGIC's Executive Management Board, called meeting to order at 1:40 PM and clarified the dates for the NSGIC Conference. NSGIC Will be held from September 14-16 in Tucson. Mr. Trobia also clarified that there would be no meeting of the AGIC Executive Board in Tucson, as a NSGIC scheduling change occurred, and this meeting was being held in lieu of a meeting in Tucson.

APPROVAL OF LAST MEETING MINUTES

Joan Laurence moved to approve minutes from June 27th meeting. Sally Lanier seconded the motion, and motion was carried unanimously.

STATE CARTOGRAPHER REPORT -- Gene Trobia explained the change in SCO staff. Mr. Trobia also explained that due to a schedule conflict, Susanne Leckband would need to present later in the agenda, and therefore he was proposing that the State Cartographer's Report could switch with Ms. Leckband's presentation. There was no opposition to this idea.

Mr Trobia then introduced Eva Reid, the newest AGIC Intern. Ms. Reid has so far, in her capacity as AGIC Intern, worked to organize the speakers for the MAGIC Conference. Ms. Reid comes to AGIC after having graduated from Macalester College in St. Paul, where she worked at LMIC.

Mr. Trobia then announced Craig Wissler's appointment to the Council, replacing Stuart Marsh. Mr. Trobia continued by presenting Rudy Stricklan with an official certificate of appointment to AGIC by Governor Symington.

Mr. Trobia announced that Rob Rutland is currently working on the AGIC Homepage/Website. Mr. Rutland then gave an update on what he was working on doing to the site. Mr. Rutland said that he is mainly trying to keep the Website up to date by expanding it: posting the AGIC Exec. Board meeting agenda and minutes on the Website. Mr. Rutland also announced his work as the AGIC-L "list master." Mr. Rutland encouraged all council members to subscribe to AGIC-L (subscribe to: AGIC-L@LND.STATE.AZ.US (for more info, see the AGIC Home Page), and that there is also a technology list server (AGIC-TECH).

Mr. Trobia then mentioned that the Homepage had a recent color change applied to it, and that if anyone has trouble viewing it with a non-Netscape browser, to contact Rob Rutland. Gary Irish asked that anyone wishing to comment should E-mail AGIC. Gene Trobia said that the State Cartographer's Office would make every effort to put a draft copy of the minutes from AGIC Board meetings on the list server and Website, hopefully within 72 hours.

Chris English suggested that minutes be posted to a board member only list. Mr. Rutland stated that he would look into setting one up.

Jana Fry asked for the AGIC Homepage URL address. Mr. Rutland gave the address as:
<http://www.state.az.us/gis3/agic/agichome.html>

Rudy Stricklan asked that committee status reports be posted on the web. Rob Rutland then asked that any reports should be submitted to him in and ASCII format, or a format that he can easily translate into HTML. Mr. Rutland then asked for any suggestions from the council to help make the web page more easily viewed by a larger number of browsers.

Mr. Rutland also asked for any suggestions about how to get an E-mail through to someone in the U.S. Forest Service in Alaska. Apparently the address he had was insufficient, but he had no way of determining what the problem was. Stephen Foley said that he knew what the problem was -- that it involved a gateway -- and that they could talk after the meeting.

Gene Trobia brought up the fax he had sent out to the board regarding a request by USGS Flagstaff regarding their participation in the State-wide TM mosaic. USGS had asked Mr. Trobia whether they could obtain permission to become legal users of the data so that they could use it for other USGS projects without violating any agreements. Mr. Trobia proposed that as per the memo faxed previously, the issue should be voted on. Stephen Foley motioned for a vote and Chris English seconded the motion. The vote was carried unanimously to allow USGS to use the data.

Rob Rutland mentioned that the vote should be documented in some manner so that if there should be any questions in the future, the council could look to the documentation. Mr. Trobia said that the ballot was currently being documented through saving the responses.

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BUDGET UPDATE -- Gary Irish stood in for Lynn Larson. Mr. Irish distributed the current budget status for AGIC and for the MAGIC Conference. Mr. Irish said that because the budgets were printed up prior to August 31, they did not currently reflect the expense incurred by hiring an intern. The budget for the AGIC was currently large because of a donation from the Land department. Mr. Irish did not have any comments about the MAGIC Conference. Mr. Irish stated that Gene Trobia and Sally Lanier would perhaps discuss this further, later on in the meeting.

Seth Franzman asked about the "Rural Metro" budget item which he did not recognize. Mr. Trobia explained that there is now a permit required for holding a conference, which is what the "Rural Metro" item is.

Don McTaggart asked about the expense for the Keynote speaker at the MAGIC Conference. Mr. Trobia said that he was not sure what the status of this item was. Mr. Trobia mentioned that the MAGIC Conference had at least broken even, but had likely cleared a sum of money. Mr. Irish reiterated that much of the recent "outgoing" funds had not been a part of the current budget statement, but that by November, a more complete figure should be available.

STRATEGIC PLAN -- Gene Trobia spoke about the overview presented at the MAGIC Conference. Mr. Trobia said that there were no questions asked about the Strategic Plan at the conference. Mr. Trobia also said that he and Eva Reid would be going back to the Strategic Plan to bring it up to date.

ADMINISTRATIVE & LEGAL -- Gary Irish offered a report on behalf of Lynn Larson. Mr. Irish stated that this meeting would be the last meeting over which Gene Trobia would preside, and that senior members would be elected at the next meeting. Nominations with a resume/background information should be sent to Lynn Larson. Ballots will be presented at the November meeting. Nominees for positions must be an executive board member and must not have been in the position for at least a year.

Seth Franzman asked how ballots will be done. Gary Irish said that paper ballots will be used at the November meeting.

DATA RESOURCES -- Gary Irish stated that the **Geodetic Control Working Group** (chaired by Greg Tuttle) report is in draft form, and pending Mr. Tuttle's release, will be available to the public. Mr. Irish asked for any comments regarding the report. Mr. Irish then indicated that the report, once released to the public, would be available on the Web page (AGIC?), as well as in hard copy. Mr. Irish also stated that the board should maybe consider specific organizations and other people around the state to review the report before being finalized. Don McTaggart recommended that any changes to the report be approved by the executive board before becoming final. Mr. Irish agreed and stated that if the council is going to create a standard, that it should be approved/sanctioned by the board.

Rudy Stricklan asked how the board moves forward on standards development. Gene Trobia replied that the legitimization of standards should have both AGIC and SCO approval. Mr. Trobia also said that where there is data, the board needs to look at the NFS and SDE server to get data out through Magnet or Internet. Gary Irish then said that the council would need to look at this in further detail because there are several ways to approach this. Mr. Trobia has had discussions with appropriate committees regarding these issues. Rudy Stricklan suggested using existing data bases and creating a repository.

Land Parcels & Administrative Boundaries Work Group -- Gary Irish said that the group is fairly early on in its work, and mentioned the meeting set for Tuesday September 10, 1996.

Mr. Irish commented on the Hydrography Working Group, saying that the database is done, but there are still some technical issues/problems due to the database having been redesigned several times. Wayne K. Hood, III asked when the next Hydrography was scheduled for. Mr. Irish responded that he was not sure, that he would find out, but that it was sometime this month. (*Note: as of September 9, 1996 a date had not been decided upon.*)

There is currently no **Transportation Working Group**.

EDUCATION -- Chris English reported that Scott Smith from ASU had been hired as the new Intern. Mr. English also reported that a number of people have been added to the education listserver.

Regarding MAGIC, Mr. English mentioned the GIS Education Conference (K-16) which will dovetail with the ARC/INFO Southwest Users Group meeting in Flagstaff this year.

Mr. English also mentioned the GeoFest at Dobson High School in October. GeoFest's purpose is to make students more aware of geography. Arizona took the second place award in GeoFest last year. Mr. English has posted the information regarding this year's GeoFest to AGIC-L.

Chris English also mentioned Bruce Jacobson, last year's intern who did a summary with board members and the 25 top GIS users in the state (business). The information from this survey will be in the next newsletter and will be posted on the Web.

INFORMATION EXCHANGE -- Jana Fry from ASU was introduced as the new Chair for the information exchange

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subcommittee. Ms. Fry discussed the last sub-committee meeting on September 3rd, where the breaking up of tasks for the MAGIC Conference, and a who's who directory of GIS Users in Arizona. Ms. Fry stated that she would like to start a listserver to deal with these issues, and asked for the E-mail addresses of interested people.

Gene Trobia mentioned a data scrub for the AGIC newsletter and notified committee of the need to update mailing list. Rob Rutland brought up the issue of advertising in the newsletter. Joan Laurence asked if there was a way to get more into the newsletter than the minutes of the AGIC meetings. Mr. Trobia mentioned that most articles have been written by ALRIS, that the SCO will be taking over functions, and that AGIC members should feel free to submit articles. Gary Irish suggested a summary article about Geodetic Control. Ms. Laurence suggested bulleted items: more news, the conference in December, and the 1997 MAGIC Conference. Mr. Trobia said that he would like to see more of a regional flavor in the newsletter.

Jana Fry gave her phone and E-mail to the board, and asked that people interested in participating in the Information Exchange Committee should contact her.

Sally Lanier mentioned Dale Steele as the editor of the newsletter, and that he needs articles for the newsletter ASAP.

TECHNOLOGY -- Don McTaggart introduced Gary McDermott from ADEQ as the new chair of the Technology sub-committee. Mr. McDermott stated that he would like to see several different forms of data catalogs available for state data. Mr. McDermott suggested that he would like to see an online catalog, and FTP site for the catalog, and something like the Australian "White Pages," rasterized SDE address matching /USGS Digital Raster Graphics. Mr. McDermott said that he would like to have meetings one afternoon a month, and would like to enlist the help of the AGIC Intern.

Rudy Stricklan asked about the Arizona based information of the kind which Mr. McDermott was speaking of, and what the status was of any current data. Mr. McDermott responded that he is particularly interested in providing a density of data at the neighborhood level.

Mr. McDermott raised questions (basically rhetorical at this time) regarding ownership of data/returning money to agencies producing the data through revenue accrued through the sale of such data; and how to offer existing data products over the Internet.

Gene Trobia introduced Michelle Leadabrand as Jon Chase's stand-in for this meeting.

PRESENTATION -- Presentation was given by Susanne Leckband from RH & Associates on Partnering Issues

Ms. Leckband concluded her presentation by offering voluntary services to help AGIC with any data development issues it should want to work on.

MAGIC '96 REPORT -- Sally Lanier and Gene Trobia reported on the events during the MAGIC Conference. Regarding the numbers for the budget, there are several issues with the hotel that need to be resolved before the numbers can be finalized.

For MAGIC 1997, Ms. Lanier and Mr. Trobia said that there could be more separation of the tracks and themes which should be developed in the coming months. Mr. Trobia said that ESRI's Seventeenth Annual conference, to be held July 7-11, 1997, will have a major impact on the 5th Annual MAGIC Conference. Eva Reid mentioned that ESRI's Eighteenth Annual conference will be held in 1998 from July 25-31.

Mr. Trobia mentioned the overwhelming response, via the conference survey and casual discussion with conference attendees, for the annual occurrence of the MAGIC Conference. He also said that there was good response to the Keynote speaker, Ian McHarg.

Mr. Trobia stated that the number of registrations was down from previous years, and that a number of conference attendees cited the Arizona ARC/INFO Users Meeting as a major conflict having an impact on conference attendance. Sally Lanier asked about the final count for the registrations. Sandra Mada said that the number of registrations totaled 257. Mr. Trobia also suggested that there should be more "marketing" of the MAGIC Conference.

Seth Franzman said that he had done his own unofficial "survey" of vendors at the conference, who, he said, were universally positive in their comments. Mr. Franzman said that another universal comment from the vendors was, that they would like to have more time to present their booths.

Rudy Stricklan made the comment that for most conferences, early registrations are based on monies actually received by the "early" date. Sally Lanier and Gene Trobia said that this was difficult to arrange in actuality because of the funding issues of state and federal agencies. Mr. Trobia said that the money structure of the conference regarding purchase orders, etc. could be looked at as per Mr. Stricklan's comment.

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Chris English made the comment that MAGIC was the only conference that people in his office were allowed to attend because it was a local conference.

Gene Trobia mentioned that the conference organizers were thinking about other ways to structure the conference. Seth Franzman suggested a round of applause for the conference organizers.

NSGIC ANNUAL MEETING UPDATE -- Gene Trobia reminded AGIC board members not to show up for the AGIC Meeting that was previously schedule to occur during the conference and was rescheduled to this date. Gary Irish reiterated the dates that the conference will be held, and announced the special rate of \$260 for AGIC board members.

MISCELLANEOUS -- Don McTaggart asked board members to recognize Gene Trobia for his work with AGIC. Mr. Trobia said that he intends to turn his Southern Arizona Consortium position over to John Regan, now that Mr. Trobia is no longer in Tucson; and therefore his position on the executive board.

CALL TO PUBLIC -- Julie Hoff stated that the Depository Library has the Roosevelt lake DRG CD-ROM, as well as the Yuma Area CD-ROM. Ms. Hoff said that the Depository Library will eventually receive the remainder of the CD-ROM's

Sally Lanier said that she would like to see the development of Arizona DRG's for the Northern Half. Ms. Lanier asked if others were interested.

NEXT MEETING DATE AND TIME -- Discussion of the date and time for the next AGIC meeting resulted in a decision to hold the next meeting on November 14th at 1:30 PM in the DOR Cafeteria Conference room.